



Town of
Ashland
Counties of
Charles City
Chesterfield
Goochland
Hanover
Henrico
New Kent
Powhatan
City of
Richmond

AGENDA

EXECUTIVE COMMITTEE RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION

Thursday, December 6, 2018
8:30 a.m.

Richmond Regional Planning District Commission Board Room

Certification of Quorum

	<u>Pages</u>
1. Approval of Meeting Agenda (O'Bannon)	-
ACTION REQUESTED	
2. Minutes of October 4, 2018 RRTPO Executive Committee Meeting (O'Bannon)	1 - 2
3. Open Public Comment Period (O'Bannon/5 minutes).....	-
4. Chairman's Report (O'Bannon/5 minutes).....	-
a. Report on Transportation Forum	
b. CTAC Resolution on Cell Phone Use While Driving	
5. Recruitment Update for RRPDC Director of Transportation Vacancy (Shickle/5 minutes)	-
6. Ashland Resolution on Rail Safety and Obstructions (Shickle/5 minutes)	-
7. Review of Selected RRTPO Agenda Topics (Shickle/10 minutes).....	-
8. Other Business	
9. Next Meeting: February 7, 2019 (January 3 meeting canceled)	
10. Adjournment: Targeted for 9:00 a.m.	

MS/sr
Attachments

pc: Eric Gregory, RRPDC Legal Counsel Jenniter DeBruhl, DRPI
Ivan Rucker, FHWA Martha Shickle, RRPDC
Melissa McGill, FTA Richmond Area News Media
Bart Thrasher, Designee, Secretary of Transportation

RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION

EXECUTIVE COMMITTEE

**Minutes of Meeting
October 4, 2018**

MEMBERS PRESENT

Patricia S. O’Bannon, **Chairman** Henrico County
John D. Hodges, **Vice Chairman** Town of Ashland
Manuel Alvarez, Jr. Goochland County
Steve A. Elswick Chesterfield County
Cynthia I. Newbille, City of Richmond
Patricia A. Paige New Kent County
W. Canova Peterson, IV Hanover County
David T. Williams Powhatan County

MEMBERS ABSENT

Floyd H. Miles, Sr. Charles City County
C. Thomas Tiller New Kent County

MEETING QUORUM

Sharon Robeson, RRTPO Program Assistant, reported that a quorum was present.

CALL TO ORDER

Richmond Regional Transportation Planning Organization (RRTPO) Patricia S. O’Bannon called the October 4, 2018 RRTPO Executive Committee meeting to order at approximately 8:30 a.m. in the Richmond Regional Planning District Commission board room.

1. Approval of Meeting Agenda

No changes were requested to the RRTPO Executive Committee agenda and on motion of David T. Williams, seconded by Manuel Alvarez, Jr., the October 4, 2018 RRTPO meeting agenda was approved as presented.

2. Minutes of the September 6, 2018 RRTPO Executive Committee Meeting

Chairman O’Bannon called for changes to the minutes and noted two corrections. Under Members Present, Cynthia Newbille and Pat O’Bannon were listed as Chairman and Vice Chairman, respectively and should be corrected to show Pat O’Bannon as Chairman and John Hodges as Vice Chairman; and John Hodges’ middle initial was corrected from D. to H. On motion by David T. Williams, seconded by Manuel Alvarez, Jr., the minutes of the September 6, 2018 RRTPO Executive Committee meeting were approved as corrected.

3. Open Public Comment Period

There were no requests to address the RRTPO Executive Committee.

4. Chairman’s Report

- a. Additional Executive Committee Appointment – Chairman O’Bannon noted the appointment of Andreas Addison as the City of Richmond alternate member.
- b. Date for Transportation Forum – The Sixth Annual Richmond Region Transportation Forum will be held Thursday, November 29, at the Libbie Mill Library. The theme this year is technology.

5. Recruitment Process for RRPDC Director of Transportation Vacancy

Martha Shickle, Interim RRTPO Secretary, reported on the status of the recruitment

process and reviewed materials included in the agenda package. The applicant pool has been narrowed to four candidates for initial interviews which are slated for November 1. There was discussion of the composition of the interview panel and it was decided to have one representative from VDOT and DRPT, two CAOs, one from a large and one from a small jurisdiction, one Executive Committee member each from a small and large jurisdiction, a representative from the human resources roundtable, and a TAC member. Pat O'Bannon and Patricia Paige agreed to serve as the Executive Committee members on the interview panel.

6. Richmond and Tri-Cities Memorandum of Understanding (MOU)

Martha Shickle, Interim RRTPO Secretary, noted materials in the agenda package enclosure and reviewed the background and status of the MOU which is required for transportation and air quality planning in the Richmond Urbanized Area. A draft revision of the 2006 MOU was submitted to the Department of Environmental Quality, VDOT Environmental Division, the Department of Rail and Public Transportation (DRPT), and Tri-Cities MPO for review and edits which have been incorporated in the draft document. It was suggested that DRPT become a party to the agreement in light of their transportation and air quality planning requirements. The draft document shows in red markup how DRPT would be incorporated as a signatory. The RRTPO requested that this document be reviewed by the RRTPO Technical Advisory Committee (TAC) and the Community Transportation Advisory Committee (CTAC) before December 6 RRTPO consideration.

7. Review of Selected RRTPO Agenda Topics

Martha Shickle, Interim RRTPO Secretary, reviewed RRTPO agenda items as follows:

- a. Air Quality Conformity Review Update – The Air Quality Conformity process was completed and has been submitted to federal authorities for review and final decision.
- b. Transportation Performance Measures Progress Report 2018 Update – This annual report has been completed and will be presented at today's meeting.
- c. Consideration of CTAC Membership – There will be an update on this item at the RRTPO meeting for discussion and input.
- d. Future Meeting Topics – There was discussion of topics for future consideration that may be incorporated into the 2020 work program. Several topics of concern were mentioned at the September 6 meeting including pedestrian safety, scooters,
- e. Richmond and Tri-Cities Memorandum of Understanding – The draft MOU was reviewed and is included in the agenda package for action at today's meeting.

8. Other Business

Ashland is beginning work on the Trolley Line Trail, but it will be worthless without connectivity to other trails in Henrico County and the City of Richmond. This project received a technical assistance grant from the National Park Service for working on this trail coordinating with Ashland, Hanover County and Henrico County as well as private land owners that might be affected. A series of workshops will be developed. The City of Richmond is outside the scope of this grant but the Active Transportation Work Group could consider how the City could coordinate.

9. Next RRTPO Executive Committee Meeting

Chairman O'Bannon noted that the next RRTPO meeting is scheduled for December 6.

10. Adjournment

Chairman Newbille adjourned the meeting at approximately 9:25 a.m.



Resolution

WHEREAS the Town of Ashland is a railroad Town; and

WHEREAS there is a rail right-of-way with seven highway-rail grade crossings that bisects the Town of Ashland; and

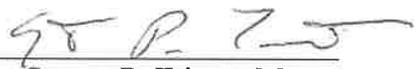
WHEREAS any blockage to the Town's rail crossing is a safety concern for the citizens of the Town; and

WHEREAS the Ashland Town Council seeks to have the Secretary of the United States Department of Transportation prescribe regulations to protect the public from the negative impact of blocked highway-rail grade crossing.

NOW THEREFORE BE IT RESOLVED, by the Ashland Town Council, at its regular meeting on October 16th, 2018, that the Town Council supports amending Subchapter II of chapter 201 of title 49 of the United States Code, by requiring that, within 18 months, the Secretary of the U.S. Department of Transportation prescribe regulations and issue the necessary orders to enhance safety by specifying the maximum period a railroad may obstruct a highway-rail grade crossing by standing cars or trains across such crossing; and

BE IT FINALLY RESOLVED that, within 6 months after the date of the aforementioned regulation, the Secretary shall enter into an agreement with the appropriate state agency certified under Section 2015 of Subchapter III chapter 201 of title 49 of the United States Code, to permit the Commonwealth of Virginia to participate in the oversight of railroads so that there shall be a plan for Virginia to participate in investigations involving blocked highway-rail grade crossings and allow Virginia to participate in other activities overseeing highway-rail grade crossings or to assume additional inspection or investigatory duties.

Dated this 16th day of October, year of 2018


Steven P. Trivett, Mayor