



Planning District Commission

Metropolitan Planning Organization

Town of  
Ashland  
Counties of  
Charles City  
Chesterfield  
Goochland  
Hanover  
Henrico  
New Kent  
Powhatan  
City of  
Richmond

# AGENDA

## EXECUTIVE COMMITTEE RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION

Thursday, June 28, 2018  
8:30 a.m.

Richmond Regional Planning District Commission Board Room

### Meeting Quorum: Certification by RRTPO Secretary

	<u>Pages</u>
1. Approval of Meeting Agenda (Newbille) .....	-
<b>ACTION REQUESTED</b>	
2. Minutes of May 3, 2018 RRTPO Executive Committee Meeting (Newbille) .....	1 - 4
3. Open Public Comment Period (Newbille/5 minutes).....	-
4. Chairman's Report (Newbille/5 minutes).....	-
a. Establish Equity in Transportation Ad Hoc Committee	
b. Other	
5. Complete Streets Overview (McAdory/10 minutes) .....	-
6. Review of Selected RRTPO Agenda Topics (Nelson/10 minutes).....	-
a. VAMPO Alternate Voting Members	
b. Air Quality Conformity Authorizations	
7. Other Business	
8. Next Meeting: September 6 (August Meeting Cancelled)	
9. Adjournment: Targeted for 9:00 a.m.	

BSN/sr  
Attachments

pc: Eric Gregory, RRPDC Legal Counsel      Jennifer DeBruhl, DRPT  
Ivan Rucker, FHWA                                  Martha Shickle, RRPDC  
Melissa McGill, FTA                                Richmond Area News Media  
Bart Thrasher, Designee, Secretary of Transportation

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION**

**EXECUTIVE COMMITTEE**

**Minutes of Meeting**

**May 3, 2018**

**MEMBERS PRESENT**

Cynthia I. Newbille, **Chairman** .....City of Richmond  
Patricia S. O’Bannon, **Vice Chairman** .....Henrico County  
Manuel Alvarez, Jr..... Goochland County  
Steve A. Elswick..... Chesterfield County  
Floyd H. Miles, Sr.....Charles City County  
W. Canova Peterson, IV..... Hanover County  
David T. Williams..... Powhatan County

**MEMBERS ABSENT**

Kathy Abbott.....Town of Ashland  
C. Thomas Tiller..... New Kent County

**MEETING QUORUM**

Barbara S. Nelson, RRTPO Secretary, reported that a quorum was present.

**CALL TO ORDER**

Richmond Regional Transportation Planning Organization (RRTPO) Chairman Cynthia I. Newbille called the May 3, 2018 RRTPO Executive Committee meeting to order at approximately 8:30 a.m. in the Richmond Regional Planning District Commission board room.

**1. Approval of Meeting Agenda**

There were no changes requested to the RRTPO Executive Committee agenda and on motion of David T. Williams, seconded by Manuel Alvarez, Jr., the RRTPO unanimously approved the May 3, 2018 Executive Committee meeting agenda as presented.

**2. Minutes of the April 5, 2018 RRTPO Executive Committee Meeting**

Chairman Newbille called for changes to the minutes and none were offered. On motion by W. Canova Peterson, IV, David T. Williams, the minutes of the April 5, 2018 meeting were approved unanimously.

**3. Open Public Comment Period**

There were no requests to address the RRTPO Executive Committee.

**4. Chairman’s Report**

Chairman Newbille noted the Title VI Training to be provided at the RRTPO meeting and noted that a complementary presentation on Environmental Justice and Equity will be provided at the June 28 meeting.

**5. Proposed Active Transportation Work Group**

Liz McAdory, RRTPO planner, provided information on a proposed Active Transportation Work Group which would facilitate implementation of FY19 Unified Work Program (UPWP) work task 2.6, Active Transportation: Bicycle and Pedestrian. The work group would report to the RRTPO Technical Advisory Committee and would work to enhance

multi-modal connectivity, to create more livable communities, and to meet federal requirements allowing projects to better compete for funding. Ms. McAdory defined active transportation as any human powered transportation. She said the work group would consist of members from all jurisdictions, regional transportation agencies, organizations such as the Division of Motor Vehicles to address policy, funding, overall planning and special studies. Components of the active transportation work task which may be considered by the work group could include education and promotion of multimodal connectivity; creating livable communities; addressing complete streets principles; providing technical assistance to localities; and addressing an update of the 2004 Bicycle and Pedestrian Plan, which was a recommendation in the federal certification report. Major points from the Executive Committee discussion are noted below:

- Rural counties see bicycle facilities as recreational, not as multimodal transportation with connectivity to work; there may not be enough transportation dollars for this type of development in more rural areas where roads are a priority.
- Bicyclers often create unsafe conditions on rural two-lane roads designed for cars and larger motorized vehicles.
- Active transportation, while it may include wheelchairs, scooters, etc., is more focused on bicycle and pedestrian connectivity and is more likely to be connected in urban and suburban areas.
- Even in urban areas, trails and sidewalks can be dangerous for pedestrians and bicyclers; walkability audits point out challenges for individuals who are blind or who use a wheelchair.
- There needs to be some financial insight on the return on investment in bicycle and pedestrian facilities and to know how many people such facilities might impact.

## **6. Planning for Equity in Transportation**

Barbara Nelson, RRTPO Secretary, said there is a parallel conversation to Title VI, and that is Equity in Transportation. Equity analysis is undertaken to avoid, minimize or mitigate disproportionately high and adverse effects of transportation projects on low-income and minority populations to ensure full and fair participation by all communities in the transportation decision-making process and to prevent a disproportionately high impact on minority and low-income populations. Time has been allocated in the FY 19 UPWP to expand equity analysis as a component of the long-range transportation plan and other major program efforts. Staff developed a tool, the *plan2040 Candidate Project Evaluation: Title VI/Environmental Justice Outreach Plan*, which was designed for use by localities to identify patterns of vulnerable populations and to address their needs. The guide includes targeted outreach strategies to prevent exclusion of vulnerable groups and recommends employing the EPA EJ Collaborative Problem-Solving Model. Other activities will be included in the multi-year effort to consistently incorporate equity considerations into the transportation planning process. There was discussion about using technology and social media to reach transportation disadvantaged populations.

## **7. Review of Selected RRTPO Agenda Topics**

Barbara Nelson reviewed items from the RRTPO agenda as follows:

- a. MPO Bylaws: First Reading and Initial Action – The revised draft MPO Bylaws are ready for final review and first action by the RRTPO. Approval of the Bylaws requires RRTPO approval with a two-thirds affirmative vote at two consecutive meetings. If the

first reading is approved at today's meeting, the second reading and final action will be June 28.

- b. Due to a printing error, new tabs 5 and 6, Bylaws and the FY 19 Unified Planning Work Program (UPWP) respectively, were provided at the table.
- c. FY19 Unified Planning Work Program – Distributed at the table was a four-page summary of the FY19 UPWP with a QR (quick response) code and a website path to full FY19 UPWP document. The summary includes a one-page summary for each of the four work areas addressed in the UPWP.
- d. SMART SCALE: Regional Project Applications – The RRTPO is only allowed to submit 10 regional project applications with localities limited as to the number of applications they may submit, depending on their size, and GRTC limited to four applications. The RRTPO is requested to review and approve a list of 10 FY20 – FY25 regional SMART SCALE projects and several additional projects which may be substituted in the event a project is screened out. June 1 is the deadline for entering projects in the portal for consideration, though applications do not need to be complete at that time.
- e. RSTP Transfer Request: Hanover County, Studley/Rural Point Roads – All bids for this Hanover County project came in over the engineer's estimate; the county was able to identify \$301,000 eligible for transfer to cover part of the shortfall. The RRTPO is requested to approve the transfer of \$250,000 from Regionwide funds to cover the remainder of the shortfall.

Canova Peterson suggested that Equity needs to be added to the UPWP Summary to reflect not only efforts to move people to jobs but also to reflect efforts to bring employment to vulnerable communities.

Manuel Alvarez noted that outreach through social media is not effective in rural areas due to a lack of access to the internet.

## **8. Other Business**

Chairman Newbille called for other business and none was voice.

## **9. Next RRTPO Executive Committee Meeting**

Chairman Newbille noted that the next meeting is scheduled for June 28.

## **10. Adjournment**

Chairman Newbille adjourned the meeting at approximately 9:20 a.m.