

Richmond Regional Planning District Commission
Minutes of Meeting
July 10, 2003

Members/Alternates Present

Angela L. LaCombe (M), Chairman.....Town of Ashland
John E. Gordon, Jr. (M), Vice Chairman.....County of Hanover
Roy J. Harrison, Jr. (M), Treasurer.....County of Powhatan
Malvern R. Butler (M), Secretary.....County of Goochland
Gentry Bell (M)..... County of Henrico
Richard W. Glover (M)..... County of Henrico
Michael L. Holmes (M)..... County of Charles City
E. Ray Jernigan (M)..... County of Henrico
David A. Kaechele (M)..... County of Henrico
Kelly E. Miller (M)..... County of Chesterfield
Patricia S. O'Bannon (M)..... County of Henrico
George K. Roarty (M)..... County of Chesterfield
Arthur S. Warren (M)..... County of Chesterfield

Members Absent

Richard W. Ayers (M)..... County of Powhatan
Edward B. Barber (M)..... County of Chesterfield
Mark S. Daniel (M)..... County of New Kent
John G. Dankos, Jr. (M)..... County of Hanover
James B. Donati (M)..... County of Henrico
Russell J. Gulley (M)..... County of Chesterfield
Renny B. Humphrey (M)..... County of Chesterfield
William Russell Jones, III (M)..... City of Richmond
Joseph T. Lacy, Jr. (M)..... County of Goochland
John L. McHale, III (M)..... County of Chesterfield
Delores L. McQuinn (M)..... City of Richmond
William J. Pantele (M)..... City of Richmond
Rebecca M. Ringley (M)..... County of New Kent
Robert R. Setliff (M)..... County of Hanover
Frank J. Thornton (M)..... County of Henrico
J. T. "Jack" Ward (M)..... County of Hanover

Others Present

John R. Amos.....RRPDC Legal Counsel (Amos & Amos PLLC)
John Rutledge..... Capital Region Airport Commission

Staff Present

Paul E. Fisher Executive Director
Katherine E. Barrett Executive Secretary
Jo A. Evans Assistant Executive Director
Daniel N. Lysy Director of Transportation
Jackie S. Stewart Director of Planning & Information Systems
Peter M. Sweetland Finance and Contracts Administrator
Patricia A. Villa Communications Coordinator
Brad Shelton..... Associate Planner

CALL TO ORDER

Chairman Angela LaCombe called the regularly scheduled July 10, 2003 meeting to order at 1:10 p.m. in the RRPDC conference room.

I. ADMINISTRATION

A. Certification by Commission Executive Director of Meeting Quorum

Mr. Fisher announced that a quorum was not present.

Chairman LaCombe announced the untimely death of City of Richmond Councilman Mr. Joseph Brooks, and noted that he would be sorely missed by all. Chairman LaCombe then asked all present to observe a moment of silence in memory of Mr. Brooks. Chairman LaCombe also noted that staff will prepare resolutions in memory of Mr. Brooks to be presented to Mrs. Brooks and the City of Richmond.

Due to the lack of a quorum, Chairman LaCombe changed the order of business to discuss non-action items.

B. Installation of RRPDC Officers for FY 04

The oath of office was administered for the following FY 04 officers:

Angela L. LaCombe, Chairman
John E. Gordon, Jr., Vice Chairman

Roy J. Harrison, Jr., Treasurer
Malvern R. Butler, Secretary

C. Approval of Minutes of June 12, 2003 RRPDC Meeting

Due to the lack of a quorum, action was deferred to the next meeting. At Mr. Holmes request, Chairman LaCombe requested that Mr. Amos and PDC staff review pages 3-6 of the minutes, Item II. A., Approval of Revised Personnel Policies, for clarification and action at the next meeting.

D. Open Public Comment Period

There were no requests to address the Commission at this time and Chairman LaCombe closed the public comment period.

E. Approval of May 2003 Financial Report

Due to the lack of a quorum, action was deferred to the next meeting.

F. Chairman's Report

Chairman LaCombe announced that the Town of Ashland has scheduled a field trip to Maryland this weekend to look at land use patterns and new and traditional neighborhoods. Chairman LaCombe extended an invitation to all members and staff, and to let her know if anyone would like to attend.

G. Executive Director's Report

In addition to the written status report included in the agenda, Mr. Fisher reported on the following items:

1. Mr. Fisher has been asked by the Virginia Municipal League to author a chapter in the Virginia Municipal League's Handbook for Mayors and Council members, a Handbook that they distribute every year to new Mayors and Council members. Many years ago, Mr. Fisher was the co-author of the chapter on intergovernmental relations. The VML called Mr. Fisher yesterday and asked him this year to rewrite the new chapter on local planning.
2. Mr. Fisher attended a Vision 2025 meeting on July 8, 2003 called by the Secretary of Transportation to discuss developing a long-range, multi-modal transportation plan for the state. There were approximately 30 businesses represented at the meeting held at the RIC. It was basically an

input session to get ideas on what the future of transportation planning in the state should look like.

3. Mr. Fisher attended a Richmond 2007 Session facilitated by the Greater Richmond Chamber of Commerce to generate ideas for the Richmond region to take advantage of the Jamestown 2007 celebration. Mr. Fisher distributed information regarding the Jamestown 2007 and the Richmond 2007 planning meeting. Several Richmond area local governments will be working on this project in conjunction with private business. The counties of Henrico, Chesterfield, Hanover, and the City of Richmond have all contributed funding and will be contributing staff time in an effort to capitalize for the Richmond region on the Jamestown 2007 activities.

II. OLD BUSINESS

There was no old business to report at this time.

III. NEW BUSINESS

A. Resolution of Appreciation for Outgoing Chairman

Due to the lack of a quorum, action was deferred to the next meeting.

B. Appointments to Standing Committees

Chairman LaCombe appointed members to serve on the following committees:

Executive Committee

Angela L. LaCombe, Chairman, Town of Ashland
Rebecca M. Ringley, New Kent County
Patricia S. O'Bannon, Henrico County
John E. Gordon, Jr., Hanover County
Michael L. Holmes, Charles City County
Malvern R. Butler, Goochland County
Roy J. Harrison, Jr., Powhatan County
Edward B. Barber, Chesterfield County
(to be appointed), City of Richmond

Charter and Bylaws Committee

Michael L. Holmes, Chairman, Charles City County
Malvern R. Butler, Goochland County

Rebecca M. Ringley, New Kent County
John E. Gordon, Jr., Hanover County
Arthur S. Warren, Chesterfield County
Richard W. Glover, Henrico County
Roy J. Harrison, Jr., Powhatan County
Angela L. LaCombe, Town of Ashland
(to be appointed), City of Richmond

Personnel & Operating Policies Committee

John E. Gordon, Jr., Chairman, Hanover County
Rebecca M. Ringley, New Kent County
Malvern R. Butler, Goochland County
Michael L. Holmes, Charles City County
Edward B. Barber, Chesterfield County
Roy J. Harrison, Jr., Powhatan County
Patricia S. O'Bannon, Henrico County
Angela L. LaCombe, Town of Ashland
(to be appointed), City of Richmond

Audit Committee

Roy J. Harrison, Jr., Chairman, Powhatan County
John E. Gordon, Jr., Hanover County
Malvern R. Butler, Goochland County
Rebecca M. Ringley, New Kent County
Angela L. LaCombe, Town of Ashland

C. Cancellation of August 2003 RRPDC Meeting

Due to the lack of a quorum, no action was taken by the Commission. However, at the request of several Commissioners, Chairman LaCombe cancelled the August RRPDC meeting as authorized in Article IX, Section 6 of the RRPDC Bylaws. Chairman LaCombe stated that a cancellation notice would be mailed 10 days prior to the August meeting.

D. Transportation Presentation Given to Urban Land Institute – Richmond Council

Due to the lack of a quorum, the presentation was deferred until a future meeting.

IV. OTHER BUSINESS

A. Announcements

There were no announcements at this time.

B. Committee Reports

There were no committee reports at this time.

C. For your Information

Mr. Fisher noted that informational material was included in the agenda.

V. ADJOURNMENT

Chairman LaCombe adjourned the meeting at 1:30 p.m.

Following adjournment, Mr. Ward arrived and presented two bushels of Hanover tomatoes to members and guests.

Paul E. Fisher
Executive Director

Angela L. LaCombe
Chairman