

**RICHMOND REGIONAL PLANNING DISTRICT COMMISSION
MINUTES OF MEETING
NOVEMBER 18, 2004**

Members/Alternates Present

John R. Gordon, Jr. (M), ChairmanCounty of Hanover
Malvern R. Butler (M), Vice Chairman.....County of Goochland
Russell E. Holland (M), Treasurer.....County of Powhatan
Edward B. Barber (M), SecretaryCounty of Chesterfield
Gentry Bell (M)..... County of Henrico
W. R. Britton, Jr. (A) County of Charles City
Amy M. Cheeley (M).....County of Hanover
Richard W. Glover (M)..... County of Henrico
John C. Grier (M).....City of Richmond
Harvey L. Hinson (A)..... County of Henrico
David A. Kaechele (M)..... County of Henrico
R. M. “Dickie” King, Jr. (M).....County of Chesterfield
Sherman W. Litton (M).....County of Chesterfield
Kelly E. Miller (M).....County of Chesterfield
Elizabeth W. Moorhouse (M).....County of Hanover
William J. Pantele (M).....City of Richmond
George K. Roarty (M).....County of Chesterfield
Robert R. Setliff (M).....County of Hanover
Millard D. “Pete” Stith (A).....County of Chesterfield
Stran L. Trout (M).....County of New Kent
Lisa D. Ware (M)..... County of Henrico

Members Absent

Richard W. Ayers (M)County of Powhatan
Mark S. Daniel (M).....County of New Kent
James B. Donati (M)..... County of Henrico
Frank M. Hartz (M).....County of Goochland
Michael L. Holmes (M) County of Charles City
Renny B. Humphrey (M).....County of Chesterfield
Robert B. Jones, Jr. (M).....City of Richmond
William Russell Jones, III (M).....City of Richmond
Angela L. LaCombe (M).....Town of Ashland
Delores L. McQuinn (M).....City of Richmond
Patricia S. O’Bannon (M)..... County of Henrico
Frank J. Thornton (M)..... County of Henrico
Arthur S. Warren (M)County of Chesterfield

Others Present

John R. Amos.....RRPDC Legal Counsel (Amos & Amos, PLLC)
George Homewood..... County of New Kent
David Williams..... Powhatan County Planning Commission

Staff Present

Paul E. Fisher..... Executive Director
Katherine E. Barrett..... Executive Secretary
Jo A. Evans..... Assistant Executive Director
Daniel N. Lysy..... Director of Transportation
Jackie S. Stewart..... Director of Planning and Information Systems
Peter M. Sweetland..... Finance and Contracts Administrator
Patricia A. Villa..... Communications Coordinator

Call to Order

Chairman John Gordon called the regularly scheduled November 18, 2004 RRPDC meeting to order at 1:20 p.m. in the RRPDC conference room.

I. ADMINISTRATION

A. Certification by Commission Executive Director of Meeting Quorum

Mr. Fisher certified that a majority of the voting members/alternates were present to constitute a quorum.

B. Request for Additions or Changes in Order of Business

There were no requests for additions or changes in the order of business.

C. Open Public Comment Period

There were no requests to address the Commission at this time and Chairman Gordon closed the public comment period.

D. Approval of Minutes of October 14, 2004 RRPDC Meeting

Mr. Barber presented the minutes of the October 14, 2004 meeting. There being no corrections, on motion of Mr. Butler, seconded by Mr. Barber, the Richmond Regional Planning District Commission unanimously approved the minutes of the October 14, 2004 meeting.

E. Approval of September 2004 Financial Report

Mr. Holland presented the financial report for September. There being no corrections, on motion of Mr. Holland, seconded by Mr. Pantele, the Richmond Regional Planning District Commission unanimously accepted for audit the financial report for August 2004.

F. Chairman's Report

Chairman Gordon stated that he participated in an LMR panel with Ms. O'Bannon, Mr. Loupassi, and Ms. LaCombe regarding issues of regional interest. Also, Chairman Gordon attended a recent meeting of the four Chief Elected Officials and Chief Administrative Officials which was a very productive discussion of regional transportation initiatives and Children's Hospital needs in the Richmond Region.

G. Executive Director's Report for October 2004

Mr. Fisher reported that several months ago he received a phone call from Secretary of Natural Resources' office asking him if he would consider appointment to the Local Government Advisory Committee (LGAC) for the Chesapeake Bay Executive Council. Mr. Fisher agreed to the Secretary sending his name to the Governor, and just recently received notice that the Governor had appointed him to the LGAC Chesapeake Bay Executive Council.

Chairman Gordon congratulated Mr. Fisher on his appointment.

II. OLD BUSINESS

A. Follow-up Report on RRPDC and MPO Special Work Session Organization Changes – Three Options for Nine Chief Administrative Officials' Involvement

Chairman Gordon stated that two options were recommended by the special session for consideration by the full Commission at its October 7, 2004 meeting at which time a third option was discussed. Commission action on the third option was deferred to the November 18, 2004 meeting to allow more time for consideration. Chairman Gordon stated that the only option for discussion at today's meeting is as follows:

- Formally recognize and support the discretion of the RRPDC Chairman to periodically call meetings of the nine CAOs to discuss matters of interest to the region. Commissioners would encourage CAOs attendance at such meetings.

Discussion followed with Mr. Glover questioning why this item was put back on the agenda as it was his feeling that, according to the Bylaws, the Chairman can do what is being requested.

Mr. Holland stated that it was his understanding from the Executive Committee meeting that the third option only reconfirms that the Chairman can call meetings of the CAOs at his discretion.

Following general discussion, it was a consensus of the Richmond Regional Planning District Commission to support option three as presented.

III. NEW BUSINESS

A. Legislative Program

B. Extension of Contract for Legal Services

Mr. Fisher stated that the contract with Amos & Amos, PLLC, for legal services to the Richmond Regional Planning District Commission and Metropolitan Planning Organization expires on December 31, 2004. The most recent contract had a two year term and in the contract there was a provision that the term could be extended by mutual consent. Mr. Fisher stated that staff has been very comfortable with Mr. Amos and he has provided very good guidance. His rate has remained at \$160.00 per hour.

Mr. Fisher also reported that the Executive Committee, at its meeting earlier today, endorsed the recommendation with the proviso that RFPs go out next year.

On motion of Mr. Glover, seconded by Mr. Miller, the Richmond Regional Planning District Commission unanimously approved the Executive Committee recommendation.

IV. OTHER BUSINESS

A. Announcements

There were no announcements at this time.

B. Committee Reports

There were no committee reports at this time.

C. For Your Information

There were no informational items at this time.

V. ADJOURNMENT

There being no further business, Chairman Gordon adjourned the meeting at 2:45 p.m.

Paul E. Fisher
Executive Director

John E. Gordon, Jr.
Chairman