

RICHMOND REGIONAL PLANNING DISTRICT COMMISSION
MINUTES OF MEETING
April 14, 2005

Members/Alternates Present

Malvern R. Butler (M), Vice Chairman..... County of Goochland
W.R. Britton, Jr. (A) County of Charles City
Amy M. Cheeley (M)..... County of Hanover
Thomas W. Evelyn (M) County of New Kent
Kathy C. Graziano (M) City of Richmond
John C. Grier (M)..... City of Richmond
Frank M. Hartz (M)..... County of Goochland
Harvey L. Hinson (A) County of Henrico
Russell E. Holland (M), Treasurer County of Powhatan
Michael L. Holmes (M) County of Charles City
David A. Kaechele (M) (arrived late) County of Henrico
R. M. “Dickie” King, Jr. (M) County of Chesterfield
Angela L. LaCombe (M)..... Town of Ashland
Sherman W. Litton (M)..... County of Chesterfield
Eugene A. Mason (M)..... City of Richmond
Kelly E. Miller (M) County of Chesterfield
Patricia S. O’Bannon (M) County of Henrico
William J. Pantele (M)..... City of Richmond
Ellen F. Robertson (M) City of Richmond
Robert R. Setliff (M)..... County of Hanover
Stran L. Trout (M)..... County of New Kent
Ernest B. Vanarsdall (M) County of Henrico

Members Absent

Edward B. Barber (M), Secretary County of Chesterfield
Gentry Bell (M)..... County of Henrico
James B. Donati (M)..... County of Henrico
Richard W. Glover (M)..... County of Henrico
John E. Gordon, Jr. (M), Chairman County of Hanover
Renny B. Humphrey (M) County of Chesterfield
William Russell Jones, III (M)..... City of Richmond
Elizabeth W. Moorhouse (M) County of Hanover
George K. Roarty (M)..... County of Chesterfield
Frank J. Thornton (M)..... County of Henrico
Carson Tucker (M)..... County of Powhatan
Arthur S. Warren (M) County of Chesterfield

Others Present

John R. Amos.....RRPDC Legal Counsel (Amos & Amos, PLLC)

Staff Present

Paul E. Fisher Executive Director
Julie H. Fry..... Executive Secretary
Jo A. Evans Assistant Executive Director
Daniel N. Lysy Director of Transportation
Jackie S. Stewart Director of Planning and Information Systems
Peter M. Sweetland Finance and Contracts Administrator
Patricia A. Villa Communications Coordinator
Sarah Weisiger Senior Planner

Call to Order

Vice Chairman Butler called the regularly scheduled April 14, 2005, RRPDC meeting to order at 1:05 p.m. in the RRPDC conference room.

I. ADMINISTRATION

A. Certification by Commission Executive Director of Meeting Quorum

Mr. Fisher certified that a majority of the voting members/alternates (22) was present to constitute a quorum.

B. Requests for Additions or Changes in Order of Business

There were no requests to change the order of business.

C. Open Public Comment Period

As there were no requests to address the Commission, Vice Chairman Butler closed the public comment period.

D. Approval of Minutes, March 10, 2005 Meeting

Vice Chairman Butler presented the minutes on behalf of Mr. Barber, who was unable to attend the meeting due to illness. On motion made by Mr. Miller and seconded by Mr. Litton, the minutes of the RRPDC meeting held on March 10, 2005, were approved as presented.

E. Approval of February, 2005 Financial Reports

Mr. Holland presented the financial reports for February, 2005. There being no corrections, on motion made by Mr. Pantele and seconded by Ms. Graziano, the Commission unanimously accepted the February, 2005 financial reports for audit.

F. Chairman's Report

There was no Chairman's Report at this time.

G. Executive Director's Report for March 2005

Mr. Fisher presented the written staff status report, a copy having been included in the agenda. He reported that he and two other RRPDC staff members, Allyson Finchum and Sarah Weisiger, had attended the American Planning Association Annual Conference in San Francisco. Mr. Fisher thanked the Commission for its support of this type of continuing education opportunity for staff.

II. OLD BUSINESS

There was no old business to report.

III. NEW BUSINESS

A. Authorization to File and Execute FY 06 Federal and State Grant Applications and Agreements on Behalf of the Commission for the Richmond Area MPO's FY 06 Unified Work Program.

On motion made by Mr. Pantele and seconded by Ms. Graziano, the Commission approved resolutions (included in agenda) authorizing the RRPDC Executive Director to:

1. File, execute, and administer the FY 06 PL funds contract between RRPDC and VDOT; and,
2. File, execute, and administer the FY 06 Section 5303 Planning and Technical Studies Grant Agreement between RRPDC and VDRPT.

IV. OTHER BUSINESS

A. Announcements

Ms. O'Bannon brought to the attention of the Commission that the FCC has posted its request for comments on any problems local governments had in obtaining radio air time to pass along emergency information to the public during recent natural disasters. She recommended that Commission members let their local jurisdictions know about this comment period in order to post any concerns to the FCC web site prior to the deadline on April 28.

B. Committee Reports

There were no committee reports at this time.

V. **ADJOURNMENT**

There being no further business to come before the Commission, Vice Chairman Butler adjourned the meeting at 1:15 p.m.

Paul E. Fisher
Executive Director

Malvern R. Butler
Vice Chairman