

**RICHMOND REGIONAL PLANNING DISTRICT COMMISSION
MINUTES OF MEETING
February 10, 2005**

Members/Alternates Present

Malvern R. Butler (M), Vice Chairman..... County of Goochland
 Russell E. Holland (M), Treasurer..... County of Powhatan
 Edward B. Barber (M), Secretary County of Chesterfield
 Richard W. Ayers (M) County of Powhatan
 Gentry Bell (M)..... County of Henrico
 Amy M. Cheeley (M)..... County of Hanover
 Richard W. Glover (M)..... County of Henrico
 John C. Grier (M)..... City of Richmond
 Frank M. Hartz (M)..... County of Goochland
 Michael L. Holmes (M) County of Charles City
 David A. Kaechele (M)..... County of Henrico
 R. M. “Dickie” King, Jr. (M)..... County of Chesterfield
 Angela L. LaCombe (M)..... Town of Ashland
 Eugene A. Mason (M)..... City of Richmond
 Kelly E. Miller (M)..... County of Chesterfield
 Elizabeth W. Moorhouse (M) County of Hanover
 William J. Pantele (M)..... City of Richmond
 Ellen F. Robertson (M)..... City of Richmond
 George K. Roarty (M)..... County of Chesterfield
 Robert R. Setliff (M)..... County of Hanover
 Stran L. Trout (M)..... County of New Kent
 Ernest B. Vanarsdall (M) County of Henrico
 Arthur S. Warren (M) County of Chesterfield

Members Absent

John R. Gordon, Jr. (M), Chairman County of Hanover
 James B. Donati (M)..... County of Henrico
 Thomas Evelyn (M) County of New Kent
 Kathy Graziano (M)..... City of Richmond
 Renny B. Humphrey (M) County of Chesterfield
 William Russell Jones, III (M)..... City of Richmond
 Sherman W. Litton (M)..... County of Chesterfield
 Patricia S. O’Bannon (M) County of Henrico
 Frank J. Thornton (M)..... County of Henrico

Others Present

John R. Amos.....RRPDC Legal Counsel (Amos & Amos, PLLC)
Katherine Barrett..... former RRPDC Executive Secretary
W. R. Britton, Jr..... County of Charles City
Richard Ellyson..... County of New Kent
George Homewood..... County of New Kent

Staff Present

Paul E. Fisher Executive Director
Julie H. Fry..... Executive Secretary
Jo A. Evans Assistant Executive Director
Daniel N. Lysy Director of Transportation
Jackie S. Stewart..... Director of Planning and Information Systems
Allyson Finchum..... Principal Planner
Lory Pendergraph..... Associate Planner
Peter M. Sweetland..... Finance and Contracts Administrator
Patricia A. Villa Communications Coordinator
Sarah Weisiger..... Senior Planner

Call to Order

Vice Chairman Malvern Butler called the regularly scheduled February 10, 2005, RRPDC meeting to order at 1:05 p.m. in the RRPDC conference room.

I. ADMINISTRATION

A. Certification by Commission Executive Director of Meeting Quorum

Mr. Fisher certified that a majority of the voting members/alternates (23) were present to constitute a quorum.

Mr. Fisher took this time to introduce the following new staff members to the Commission:

- Julie H. Fry – Executive Secretary, replacing Katherine Barrett following her retirement
- Allyson Finchum – Principal Planner
- Sarah Weisiger – Senior Planner
- Lory Pendergraph – Associate Planner

Mr. Butler welcomed the following new members to the RRPDC:

- Ernest B. Vanarsdall – County of Henrico
- Thomas W. Evelyn – County of New Kent
- Kathy C. Graziano – City of Richmond

Eugene A. Mason – City of Richmond
Ellen F. Robertson – City of Richmond

Mr. Butler asked each Commission member to introduce themselves and to indicate which jurisdiction they represent.

B. Requests for Additions or Changes in Order of Business

None

C. Open Public Comment Period

There were no requests to address the Commission at this time and Vice Chairman Butler closed the public comment period.

D. Approval of Minutes, December 9, 2004 Meeting

On motion made by Mr. Barber, and seconded by Mr. Butler, the minutes of the RRPDC meeting held on December 9, 2004, were approved as printed.

E. Approval of November and December, 2004 Financial Reports

Mr. Holland presented the financial reports for November and December. There being no corrections, on motion of Mr. Holland, seconded by Mr. Barber, the Richmond Regional Planning District Commission unanimously accepted for audit the financial reports for November and December, 2004.

F. Vice Chairman's Report

There was no Vice Chairman's report at this time.

G. Executive Director's Report for November 2004

Mr. Fisher presented the written staff status report, a copy having been included in the agenda. He also announced that a New Member Orientation will be offered during the first week of March for any new members to the Commission, as well as any current members who would like to attend. More information will be sent to Commission members during the next week.

Mr. Fisher informed the Commission that he had received a letter from the Amelia County Administrator informing him that the Board of Supervisors had voted for Amelia County to remain a member of the Piedmont Planning Commission. The possibility of dual membership will be reevaluated as the county's fiscal year 2006 budget is developed.

Mr. Fisher reminded the Commission that should Amelia County decide to join RRPDC, it would require Charter and Bylaws changes to add Amelia County as a signatory.

II. OLD BUSINESS

A. Resolution of Appreciation – Katherine Barrett

Mr. Fisher called on retired RRPDC Executive Secretary, Katherine Barrett, to please come forward to accept a Resolution of Appreciation and gifts from the Commission and RRPDC staff in recognition of her 36 years of exemplary service to RRPDC. A copy of the resolution was included in the agenda. Other Commission members who offered words of appreciation were Mr. Glover, Mr. Warren, and Mr. Trout. Former RRPDC Chairman, Richard Ellyson, also thanked Mrs. Barrett for her years of service.

B. Legislative Review

Patricia Villa, Communications Coordinator, reviewed the status of pending legislation of interest being considered during the current General Assembly session (copy included in agenda).

III. NEW BUSINESS

There was no new business at this time.

IV. OTHER BUSINESS

A. Announcements

There were no announcements at this time.

B. Committee Reports

There were no committee reports at this time.

C. For Your Information

RRPDC received a letter from Tom Jacobson, Director of Revitalization for Chesterfield County, thanking Jackie Stewart and her staff for their work in researching and designing a housing survey for the Jefferson Davis Corridor.

V. **ADJOURNMENT**

There being no further business, Vice Chairman Butler adjourned the meeting at 2:05 p.m.

Paul E. Fisher
Executive Director

Malvern R. Butler
Vice Chairman