

**RICHMOND REGIONAL PLANNING DISTRICT COMMISSION  
MINUTES OF MEETING  
May 12, 2005**

**Members/Alternates Present**

Malvern R. Butler (M), Vice Chairman.....	County of Goochland
W.R. Britton, Jr. (A) .....	County of Charles City
Amy M. Cheeley (M).....	County of Hanover
Thomas W. Evelyn (M) .....	County of New Kent
Richard W. Glover (M).....	County of Henrico
John E. Gordon, Jr. (M), Chairman .....	County of Hanover
Kathy C. Graziano (M) .....	City of Richmond
John C. Grier (M).....	City of Richmond
Frank M. Hartz (M).....	County of Goochland
Harvey L. Hinson (A) .....	County of Henrico
Russell E. Holland (M), Treasurer.....	County of Powhatan
David A. Kaechele (M).....	County of Henrico
R. M. “Dickie” King, Jr. (M).....	County of Chesterfield
Angela L. LaCombe (M).....	Town of Ashland
Sherman W. Litton (M).....	County of Chesterfield
Eugene A. Mason (M).....	City of Richmond
Kelly E. Miller (M).....	County of Chesterfield
Elizabeth W. Moorhouse (M).....	County of Hanover
Patricia S. O’Bannon (M) .....	County of Henrico
William J. Pantele (M).....	City of Richmond
George K. Roarty (M).....	County of Chesterfield
Robert R. Setliff (M).....	County of Hanover
Frank J. Thornton (M).....	County of Henrico
Stran L. Trout (M).....	County of New Kent
Arthur S. Warren (M) .....	County of Chesterfield
David T. Williams (M) .....	County of Powhatan

**Members Absent**

Edward B. Barber (M), Secretary .....	County of Chesterfield
Gentry Bell (M).....	County of Henrico
James B. Donati (M).....	County of Henrico
Michael L. Holmes (M) .....	County of Charles City
Renny B. Humphrey (M) .....	County of Chesterfield
William Russell Jones, III (M).....	City of Richmond
Ellen F. Robertson (M) .....	City of Richmond
Carson Tucker (M).....	County of Powhatan
Ernest B. Vanarsdall (M).....	County of Henrico

**Others Present**

John R. Amos.....RRPDC Legal Counsel (Amos & Amos, PLLC)  
Joan Girone.....CBC  
George Homewood..... County of New Kent

**Staff Present**

Paul E. Fisher ..... Executive Director  
Julie H. Fry..... Executive Secretary  
Jo A. Evans ..... Assistant Executive Director  
Daniel N. Lysy ..... Director of Transportation  
Jackie S. Stewart ..... Director of Planning and Information Systems  
Peter M. Sweetland ..... Finance and Contracts Administrator  
Patricia A. Villa ..... Communications Coordinator

**Call to Order**

Chairman Gordon called the regularly scheduled May 12, 2005, RRPDC meeting to order at 1:05 p.m. in the RRPDC conference room.

**I. ADMINISTRATION**

**A. Certification by Commission Executive Director of Meeting Quorum**

Mr. Fisher certified that a majority of the voting members/alternates (26) was present to constitute a quorum.

**B. Requests for Additions or Changes in Order of Business**

There were no requests to change the order of business. Chairman Gordon noted that several members of the Commission would need to leave prior to the conclusion of the meeting and requested any items requiring Commission action be moved to the front of the agenda.

**C. Open Public Comment Period**

As there were no requests to address the Commission, Chairman Gordon closed the public comment period.

**D. Approval of Minutes, April 14, 2005 Meeting**

Staff recommended the minutes to the Commission on behalf of Mr. Barber, who was unable to attend the meeting. On motion made by Mr. Pantele and seconded by Mr. Warren, the minutes of the RRPDC meeting held on April 14, 2005, were approved as presented.

### **E. Approval of March, 2005 Financial Reports**

Mr. Holland presented the financial reports for March, 2005. There being no corrections, on motion made by Ms. LaCombe and seconded by Mr. Trout, the Commission unanimously accepted the March, 2005 financial reports for audit.

### **F. Chairman's Report**

Chairman Gordon reported that he, along with Mr. Fisher, represented the Commission during the InterCity Visit in Louisville, Kentucky, held on April 28-29, 2005. He also reported that Mr. Fisher had attended the Transportation Strategy meeting in Hanover County.

### **G. Executive Director's Report for April 2005**

Mr. Fisher presented the written staff status report, a copy having been included in the agenda. He thanked the Commission for the opportunity to participate in this year's InterCity Visit.

## **II. OLD BUSINESS**

### **A. Approval of Final FY 05 RRPDC Budget and Work Program and Revised FY 06 RRPDC Budget and Work Program.**

Mr. Fisher indicated that both budgets are balanced based on guidelines issued by the Commission. He called on Peter Sweetland, Finance and Contracts Administrator, to review both budgets (copies included in agenda).

Following discussion, on motion made by Mr. Butler and seconded by Mr. Holland, the final FY 05 budget and work program was approved as presented.

Following discussion, on motion made by Ms. LaCombe and seconded by Mr. Miller, the revised FY 06 budget and work program was approved as presented.

At this time, Chairman Gordon had to leave the meeting and called on Vice Chairman Butler to continue chair responsibilities.

### **B. Yeas and Nays Report – Summary of 2005 Legislation**

Patricia Villa, Communications Coordinator, reviewed the summary of 2005 legislation considered during the General Assembly. She noted that one item had changed since publication of the report. During the Veto Session held on April 6, the governor vetoed HB 2168 (garbage, trash, or refuse collection; additional requirements for localities). All other items remained unchanged.

**III. NEW BUSINESS**

**A. Capital Region Airport Commission**

Vice Chairman Butler called on Mr. Warren to introduce Jon Mathiasen, President and CEO of the Capital Region Airport Commission. Mr. Mathiasen gave a presentation on the status of construction activity and other recent accomplishments at the airport, including the announcement that a low fare carrier would enter the Richmond region later in the year (Air Tran).

**IV. OTHER BUSINESS**

**A. Announcements**

There were no announcements at this time.

**B. Committee Reports**

There were no committee reports at this time.

**C. For Your Information**

Vice Chairman Butler called the Commission's attention to information included in the agenda on the upcoming Virginia Association of Planning Districts Commission conference. Mr. Fisher noted that the Commission had traditionally covered the costs for the Executive Director and three members of the Commission to attend this conference. Members who tentatively indicated they would attend were Mr. Gordon and Mr. Holland; Mr. Britton stated that Mr. Holmes would also be interested in attending.

**V. ADJOURNMENT**

There being no further business to come before the Commission, Vice Chairman Butler adjourned the meeting at 2:00 p.m.

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Paul E. Fisher  
Executive Director

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John E. Gordon, Jr.  
Chairman

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Malvern R. Butler  
Vice Chairman