

**RICHMOND REGIONAL PLANNING DISTRICT COMMISSION
MINUTES OF MEETING
November 10, 2005**

Members/Alternates Present

Gentry Bell (M)..... County of Henrico
W.R. Britton, Jr. (A) County of Charles City
John A. Budesky (A)..... County of New Kent
Malvern R. Butler (M), Chairman County of Goochland
Amy M. Cheeley (M)..... County of Hanover
James B. Donati (M)..... County of Henrico
Richard W. Glover (M)..... County of Henrico
Kathy C. Graziano (M) City of Richmond
John C. Grier (M)..... City of Richmond
Harvey L. Hinson (A) County of Henrico
Russell E. Holland (M), Vice Chairman County of Powhatan
Michael L. Holmes (M), Secretary County of Charles City
David A. Kaechele (M)..... County of Henrico
R. M. “Dickie” King, Jr. (M) County of Chesterfield
Angela L. LaCombe (M)..... Town of Ashland
Sherman W. Litton (M)..... County of Chesterfield
Kelly E. Miller (M)..... County of Chesterfield
Patricia S. O’Bannon (M) County of Henrico
William J. Pantele (M)..... City of Richmond
Robert R. Setliff (M)..... County of Hanover
Stran L. Trout (M)..... County of New Kent
Carson L. Tucker (A)..... County of Powhatan
Ernest B. Vanarsdall (M) County of Henrico
Arthur S. Warren (M) County of Chesterfield
David T. Williams (M) County of Powhatan

Members Absent

Edward B. Barber (M), Treasurer County of Chesterfield
Robert R. Cosby (M)..... County of Powhatan
Thomas W. Evelyn (M) County of New Kent
John E. Gordon, Jr. (M) County of Hanover
Frank M. Hartz (M)..... County of Goochland
Renny B. Humphrey (M) County of Chesterfield
William Russell Jones, III (M)..... City of Richmond
Eugene A. Mason (M)..... City of Richmond
Elizabeth W. Moorhouse (M) County of Hanover
George K. Roarty (M)..... County of Chesterfield
Ellen F. Robertson (M) City of Richmond
Frank J. Thornton (M)..... County of Henrico

Others Present

John Amos RRPDC Legal Counsel
Michael Chandler..... PDC Guest
Brooke Hardin.....City of Richmond
George Homewood..... County of New Kent
Anne Holmes County of Charles City

Staff Present

Paul E. Fisher Executive Director
Jo A. Evans Assistant Executive Director
Julie H. Fry..... Executive Secretary
Allyson Finchum.....Principal Planner
Michelle Fults GIS Manager
Daniel N. Lysy Director of Transportation
Lory Markham Associate Planner
Jackie S. Stewart Director of Planning and Information Systems
Peter M. Sweetland Finance and Contracts Administrator
Patricia A. Villa Communications Coordinator

Call to Order

Chairman Butler called the regularly scheduled November 10, 2005, RRPDC meeting to order at approximately 1:05 p.m. in the RRPDC conference room.

I. ADMINISTRATION

A. Certification by Commission Executive Director of Meeting Quorum

Mr. Fisher certified that a majority of the voting members/alternates (25) was present to constitute a quorum.

B. Requests for Additions or Changes in Order of Business

There were no requests to change the order of business.

C. Open Public Comment Period

As there were no requests to address the Commission, Chairman Butler closed the public comment period.

D. Approval of Minutes, October 13, 2005 Meeting

Mr. Holmes presented the minutes of the RRPDC meeting held on October 13, 2005. On motion made by Mr. Holmes and duly seconded, the minutes were approved as presented.

E. Approval of October, 2005 Financial Reports

Mr. Fisher presented the financial reports on behalf of Mr. Barber, who was not able to attend. On motion made by Mr. Pantele and duly seconded, the October financial reports were unanimously approved as presented and accepted for audit.

F. Chairman's Report

Chairman Butler brought to the attention of the Commission that the governor-elect will be having meetings on transportation issues at various locations around the state over the next few weeks. He encouraged Commission members to attend one of these meetings. The lieutenant governor-elect may also be having similar meetings, although none have been announced as yet.

G. Executive Director's Report for October 2005

Mr. Fisher presented the written staff status report, a copy having been included in the agenda. He urged the Commission members to read the report which details activities staff has undertaken in each of the localities.

Mr. Fisher recognized Mr. Trout of New Kent County, who introduced Mr. John A. Budesky, New Kent County's alternate voting member, to the Commission. Mr. Fisher then presented an award to Mr. George Homewood, New Kent County Planning Director: the 2005 award for Excellence in Rural Planning for the work done by the county on its subdivision ordinance given during the Virginia Rural Planning Caucus meeting in October.

Mr. Fisher further reported that he had the opportunity to chair a Seminar Day for Leadership Metro Richmond (LMR) earlier in the month. During this meeting, members of the class had break out sessions during which one group took on roles as MPO members to discuss transportation issues. Ms. LaCombe is a member of the 2005 LMR class, and she indicated the Seminar Day had been a great success.

II. OLD BUSINESS

A. Acceptance of Legal Services Contract

Mr. Fisher reported that the Commission's current contract for legal services with Amos and Amos expires December 31, 2005. At its October 13, 2005 meeting, the Executive Committee recommended the Commission retain John R. Amos of Amos and Amos, in response to the Request for Proposals issued in September 2005. The contract presented today for acceptance by the Commission is for the period January 1, 2006 through December 31, 2008.

On motion made by Ms. LaCombe and seconded by Mr. Glover, the contract to retain Amos and Amos PLLC as legal counsel for the Commission was accepted as presented.

III. NEW BUSINESS

There was no new business to come before the Commission.

Chairman Butler recognized Mr. Vanarsdall, who asked if the pledge of allegiance was going to be made at today's meeting. Chairman Butler thanked Mr. Vanarsdall for reminding him that this should be done. He asked Mr. Vanarsdall to lead the Commission in the pledge to the flag.

IV. OTHER BUSINESS

A. Announcements

There were no announcements at this time.

B. Committee Reports

There were no committee reports at this time.

C. For Your Information

1. Chairman Butler directed the Commission's attention to items that had been included in the agenda for their information.

V. ADJOURNMENT

There being no further business to come before the Commission, Chairman Butler adjourned the meeting at approximately 1:15 p.m. The Commission then convened the special Work Session.

Paul E. Fisher
Executive Director

Malvern R. Butler
Chairman