

**RICHMOND REGIONAL PLANNING DISTRICT COMMISSION**  
**MINUTES OF MEETING**  
**February 2, 2006**

**Members/Alternates Present**

Chris W. Archer (M)..... County of Henrico  
Edward B. Barber (M), Treasurer .....County of Chesterfield  
W.R. Britton, Jr. (A) ..... County of Charles City  
Malvern R. Butler (M), Chairman .....County of Goochland  
Amy M. Cheeley (M).....County of Hanover  
Robert R. Cosby (M).....County of Powhatan  
Richard W. Glover (M)..... County of Henrico  
John E. Gordon, Jr. (M) .....County of Hanover  
Kathy C. Graziano (M) .....City of Richmond  
John C. Grier (M).....City of Richmond  
Brooke D. Hardin (A) .....City of Richmond  
Frank M. Hartz (M).....County of Goochland  
Harvey L. Hinson (A) ..... County of Henrico  
Russell E. Holland (M), Vice Chairman.....County of Powhatan  
Michael L. Holmes (M), Secretary ..... County of Charles City  
R. M. “Dickie” King, Jr. (M) .....County of Chesterfield  
Angela L. LaCombe (M).....Town of Ashland  
Sherman W. Litton (M).....County of Chesterfield  
Eugene A. Mason (M).....City of Richmond  
Kelly E. Miller (M).....County of Chesterfield  
Elizabeth W. Moorhouse (M) .....County of Hanover  
Patricia S. O’Bannon (M) ..... County of Henrico  
William J. Pantele (M) .....City of Richmond  
Ellen F. Robertson (M) .....City of Richmond  
Frank J. Thornton (M)..... County of Henrico  
Stran L. Trout (M)..... County of New Kent  
David T. Williams (M) .....County of Powhatan

**Members Absent**

Gentry Bell (M)..... County of Henrico  
James B. Donati (M) ..... County of Henrico  
Thomas W. Evelyn (M) ..... County of New Kent  
Renny B. Humphrey (M) .....County of Chesterfield  
William Russell Jones, III (M).....City of Richmond  
David A. Kaechele (M)..... County of Henrico  
George K. Roarty (M).....County of Chesterfield  
Robert R. Setliff (M).....County of Hanover  
Arthur S. Warren (M) .....County of Chesterfield

**Others Present**

John Amos ..... RRPDC Legal Counsel  
John Mitchell ..... CVWMA  
Bernard Harris..... CVWMA  
Steve Yob..... County of Henrico  
Arthur Petrini ..... County of Henrico Department of Public Works  
Barbara Hardy..... County of Fairfax Health Department  
Doris McLeod..... VDEQ

**Staff Present**

Paul E. Fisher ..... Executive Director  
Jo A. Evans ..... Assistant Executive Director  
Julie H. Fry..... Executive Secretary  
Mike Clements ..... Principle Planner  
Daniel N. Lysy ..... Director of Transportation  
Jackie S. Stewart ..... Director of Planning and Information Systems  
Peter M. Sweetland ..... Finance and Contracts Administrator  
Patricia A. Villa ..... Communications Coordinator

**Call to Order**

Chairman Butler called the regularly scheduled December 8, 2005, RRPDC meeting to order at approximately 1:00 p.m. in the RRPDC conference room. At this time, Chairman Butler led the Commission in the pledge of allegiance to the flag.

**I. ADMINISTRATION**

**A. Certification by Commission Executive Director of Meeting Quorum**

Mr. Fisher certified that a majority of the voting members/alternates (27) was present to constitute a quorum. Chairman Butler indicated that the meeting had been moved from its regular date of February 9, 2006 due to the participation of the Virginia Association of Counties and Virginia Municipal League in activities during Legislative Day on February 9. He thanked the Commission members for attending on the rescheduled date.

**B. Requests for Additions or Changes in Order of Business**

There were no requests to change the order of business.

**C. Open Public Comment Period**

As there were no requests to address the Commission, Chairman Butler closed the public comment period.

#### **D. Approval of Minutes, December 8, 2005 Meeting**

Mr. Holmes presented the minutes of the RRPDC meeting held on December 8, 2005. On motion made by Mr. Holmes and seconded by Ms. O'Bannon, the minutes were approved as presented.

#### **E. Approval of November and December 2005 Financial Reports**

Mr. Barber presented the financial reports for November and December 2005. On motion made by Mr. Barber and seconded by Mr. Gordon, the November and December financial reports were unanimously approved as presented and accepted for audit.

#### **F. Chairman's Report**

Chairman Butler indicated that he has been involved with activities to lobby members of the General Assembly on transportation, education, and other issues that affect the region. Next Thursday is Legislative Day, and he will be working with the Virginia Association of Counties and the Virginia Municipal League in their efforts to speak with legislators on various issues. The groups will listen to presentations from legislators and the Governor is expected to address the group as well. Several Commission members are involved directly with legislators at the committee level to work on transportation issues.

Chairman Butler noted that the InterCity Visit with a delegation from Jackson, Mississippi, had been held earlier in the week. He said the visiting delegation offered good feedback on shared issues. The Chairman also thanked members of the Commission and staff who had served as panel members during the visit.

#### **G. Executive Director's Report for November 2005**

Mr. Fisher thanked Chairman Butler and Mr. Glover for their participation with the Jackson delegation's visit. Jim Dunn, from the Greater Richmond Chamber of Commerce, indicated that the delegation from Jackson was very appreciative of the panelists' information. Mr. Fisher presented the written staff status report, a copy having been included in the agenda. He urged the Commission members to read the report which details activities staff has undertaken in each of the localities.

## **II. NEW BUSINESS**

### **A. Legislative Update**

Chairman Butler recognized Patricia Villa, who reviewed legislation of interest being considered during the current General Assembly session. She indicated there is legislation pending that would increase PDC funding. Mr. Fisher

commented this increase in funding would help in postponing any dues increase and further use of the discretionary fund. Should any Commission members want to speak with legislators on this issue, they should contact either Senators Stosch or Watkins or Delegate Cox. Mr. Fisher has asked Ms. Villa to speak with all three of these General Assembly members on the advantages of this increase to the PDC.

There are two major transportation plans: one presented by the Governor and one presented by the Senate. There is also a plan being developed by the House.

Important General Assembly dates are:

- February 9 – Legislative Day
- February 14 – Crossover Day
- March 11 – Adjournment
- April 19 – Reconvened Session (Veto Session)

#### **B. Central Virginia Solid Waste Management Plan Amendment**

Mr. Fisher presented an amendment to the Central Virginia Solid Waste Management Plan for the expansion of the Old Dominion Landfill, located in Henrico County. The amendment must be approved by RRPDC, the Crater Planning District Commission, and the CVWMA Board of Directors prior to its submission to the Department of Environmental Quality (DEQ) for approval. Mr. Fisher indicated that Henrico County is in favor of the amendment and that the executive director of CVWMA, John Mitchell, was in attendance to answer any questions regarding the amendment. A copy of the resolution follows in these minutes. On motion made by Mr. Glover and seconded by Ms. O'Bannon, the resolution was approved, and the amendment will be submitted to DEQ for its approval.

#### **C. Virginia Department of Environmental Quality Presentation on Local Voluntary Emissions Reductions**

Chairman Butler recognized Ms. O'Bannon who presented information on voluntary emissions reductions. Interest in this topic was a result of a presentation made to the Metropolitan Richmond Air Quality Committee (MRAQC), which Ms. O'Bannon chairs. Ms. O'Bannon introduced Ms. Doris McLeod, Air Quality Planner with VDEQ, who gave a brief overview of the presentation, which was made by Ms. Barbara Hardy, Program Manager, Air Quality Section, Fairfax County Health Department. A copy of the presentation will be filed with these minutes.

At this time, Chairman Butler welcomed a new member to the Commission Board: Mr. Chris W. Archer, representing the Henrico County Planning Commission.

### **III. OLD BUSINESS**

#### **A. Summary and Discussion of Comments from November 10, 2005 Special Work Session**

Mr. Fisher noted that included in the agenda packet were copies of the verbatim comments collected from the Commission members during the special work session held in November. These comments were taken from questionnaires distributed by the facilitator, Dr. Mike Chandler. Mr. Fisher also noted that Dr. Chandler had provided a listing of common themes in each discussion area as well as a summary of organizational assets and opportunities.

Mr. Fisher indicated that unless there are any changes offered by the Commission members, staff will incorporate the identified organizational opportunities into the FY 07 Work Program for presentation to the Commission. These opportunities are:

- Regionwide open space planning
- Regionwide transportation planning linked to land use
- Regionwide GIS services in support of economic development
- Creation of an affordable housing strategy for the capital region
- Foster discussion focused on key issues facing the region

Chairman Butler asked for feedback from the Commission members. Following discussion, it was the consensus of the Commission members that another work session be held to follow up on what steps should be taken next in setting clear and concise goals for staff. Chairman Butler directed staff to determine when this follow-up meeting could be held in conjunction with a Commission meeting.

### **IV. OTHER BUSINESS**

#### **A. Announcements**

Chairman Butler again encouraged Commission members to contact their representatives and urge them to develop a clear and comprehensive transportation plan. He also noted the importance of keeping firearms regulations in the localities. There were no other announcements at this time.

#### **B. Committee Reports**

There were no committee reports at this time.

#### **C. For Your Information**

1. Chairman Butler directed the Commission's attention to items that had been included in the agenda for their information.

2. Mr. Fisher emphasized two letters included in this section:

- A. Letter from Charles City County urging the General Assembly to increase the current authorization of the Code of Virginia §53.1-120, Courthouse Security Fund, from a sum not to exceed \$5 to a sum of not more than \$20.
- B. Letter from the Department of Emergency Management sent to the Federal Emergency Management Agency indicating the *Richmond Regional Hazard Mitigation Plan* has the full approval of the state agency. The plan was developed on behalf of all jurisdictions (except Chesterfield County, which worked through the Crater Planning District) under the direction of Jackie Stewart.

V. **ADJOURNMENT**

There being no further business to come before the Commission, Chairman Butler adjourned the meeting at approximately 2:15 p.m.

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Paul E. Fisher  
Executive Director

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Malvern R. Butler  
Chairman