

**RICHMOND REGIONAL PLANNING DISTRICT COMMISSION**

**Minutes of Meeting**

**February 12, 2015**

**Members (Alternates) Present**

Parker C. Agelasto.....City of Richmond  
Jonathan T. Baliles .....City of Richmond  
Karin Carmack ..... Powhatan County  
Timothy M. Davey ..... Chesterfield County  
Steve A. Elswick ..... Chesterfield County  
Evan Fabricant..... Hanover County  
Daniel A. Gecker, Treasurer..... Chesterfield County  
Richard W. Glover ..... Henrico County  
Kathy C. Graziano .....City of Richmond  
Jimmy Hancock..... Henrico County  
James M. Holland..... Chesterfield County  
Dorothy Jaeckle..... Chesterfield County  
Angela Kelly-Wiecek ..... Hanover County  
David A. Kaechele ..... Henrico County  
Floyd H. Miles, Secretary.....Charles City County  
C. Harold Padgett ..... Hanover County  
Ken Peterson, Chairman..... Goochland County  
W. Canova Peterson ..... Hanover County  
Edward W. Pollard ..... New Kent County  
Rodney Poole .....City of Richmond  
Randall R. Silber (A)..... Henrico County  
Frank J. Thornton ..... Henrico County  
Robert Witte ..... Henrico County

**Members Absent**

Daniel Arkin .....City of Richmond  
Russell J. Gulley..... Chesterfield County  
Michelle Mosby.....City of Richmond  
Tyrone E. Nelson..... Henrico County  
Patricia S. O'Bannon..... Henrico County  
Faye O. Prichard.....Town of Ashland  
C. Thomas Tiller..... New Kent County  
Carson Tucker ..... Powhatan County  
Arthur S. Warren ..... Chesterfield County  
David Williams, Vice Chairman ..... Powhatan County

**Others Present**

John Amos ..... RRPDC Legal Counsel  
John Blackwell..... Richmond Times-Dispatch  
Cyane Crump ..... Historical Richmond Foundation  
Brian Davis ..... Capital Region Workforce Partnership  
Jerry Fox ..... Capital Region Collaborative  
Secretary Maurice Jones ..... Virginia Department of Commerce and Trade  
Lloyd Lenhart..... Office of Congressman Dave Brat  
Tyee Mallory..... Office of Senator Tim Kaine  
Myra Goodman Smith..... Leadership Metro Richmond  
Matthew Smolnik..... New Kent County Economic Development  
Kristina Young..... U.S. Department of Housing and Urban Development

**Staff Present**

Robert A. Crum ..... Executive Director  
Jo A. Evans..... Assistant Executive Director  
Julie H. Fry ..... Executive Secretary  
Sulabh Aryal..... Planner  
Anne Darby ..... Senior Planner  
Billy Gammel ..... Planner  
Chuck Gates ..... Manager, Community Affairs  
Barbara Jacocks..... Director, Planning  
Jin Lee ..... Senior Planner  
Dan Lysy ..... Director, Transportation  
Leigh Medford..... GIS Coordinator  
Kathy Robins ..... Senior Planner  
Randy Selleck..... Principal Planner  
Jackie Stewart..... Manager, Special Projects  
Sarah Stewart..... Senior Planner  
Peter M. Sweetland..... Finance and Contracts Administrator

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**Call to Order**

Chairman Peterson called the regularly scheduled February 12, 2015 RRPDC meeting to order at approximately 9:05 a.m. in the RRPDC Board Room. He then led members in the pledge of allegiance to the flag.

## **I. ADMINISTRATION**

### **A. Certification by Commission Executive Director of Meeting Quorum**

Mr. Crum reported that a quorum of members was present.

### **B. Requests for Additions or Changes to the Order of Business**

Chairman Peterson said he would like to suggest that the agenda remain in flux for today's meeting. Item IV.A. is a presentation by Virginia's Secretary of Commerce and Trade, Maurice Jones. Chairman Peterson said when Secretary Jones arrives, he would like to pick up the agenda with Item IV.A. out of respect for the Secretary's time. The Secretary will need to leave as close to 9:30 a.m. as possible for a meeting at the Capitol. Chairman Peterson said the agenda can be followed as presented, if there are no objections, until Secretary Jones arrives.

He asked if there were any other changes to be made to the agenda. There were no other changes noted, and Chairman Peterson said the agenda will be followed as presented until the Secretary arrives.

### **C. Open Public Comment Period**

Chairman Peterson opened the public comment period, noting that if anyone wished to address the members, to please come to a microphone and provide his or her name, locality of residence, and if appropriate the name of any organization being represented. Chairman Peterson asked that any speaker please limit comments to three minutes.

As there were no requests from the public to address members of the Board, Chairman Peterson closed the public comment period.

### **D. Chairman's Report**

Chairman Peterson said he would like to welcome new members who have been appointed to the Commission Board:

- Ms. Michelle Mosby, City of Richmond
- Mr. James Hancock, Henrico County
- Mr. Robert Witte, Henrico County

Mr. Hancock and Mr. Witte were in attendance, and Chairman Peterson asked them to stand to be recognized. Members welcomed them with a round of applause.

### **E. Executive Director's Report**

Mr. Crum brought members' attention to the staff activity report, which is included in the agenda book under Tab 1 and details work being advanced by staff on behalf of the

localities. He said staff will be happy to address any questions on what is included in the report.

Mr. Crum noted it has been reported in the media that a fund raising effort has been completed by the James River Association (JRA). JRA has raised \$100,000 to fund the development of a Regional Rivers Plan. This is one of the priorities established by the Capital Region Collaborative (CRC). Staff from all nine of the Region's jurisdictions are participating in this effort. JRA has used a portion of these funds to hire a consultant to lead the development of the plan. As the process moves forward, updates will be provided to members of the RRPDC Board. Mr. Crum noted that RRPDC member Tim Davey, with Timmons Group, is leading the consultant's work on this effort.

Mr. Davey said he and Timmons Group are very pleased to be part of this effort. He has been able to handpick members of his team to ensure that the most talented individuals from Timmons and 3North are working on the effort. Mr. Davey said they will hold themselves to the highest standard and will communicate with RRPDC as the process moves forward. Mr. Davey said this is an important step for the Region, and he and his team are very proud to be part of the effort.

Mr. Crum also noted that the Comprehensive Economic Development Strategy (CEDS) was previously approved by the RRPDC Board. Mr. Crum said this document not only provides a cohesive strategy for regional economic development, working in coordination with the Greater Richmond Partnership and all nine of the Region's local economic development offices, but it also makes the Region eligible to receive federal grant funds for certain public works programs. Ms. Jacocks and members of the Planning staff are currently working on annual performance measures for the CEDS to report to the U.S. Economic Development Administration, which is due this spring. These metrics will track economic activity in the Region.

Mr. Crum said staff is working in cooperation with human resource managers from each of the nine jurisdictions to update the RRPDC personnel manual. This update is one of the work tasks for the agency in this year's work program. Mr. Crum said Ms. Evans is leading this effort and has convened a work group comprised of the regional human resource managers. This effort also provides a forum for the managers to exchange information and best practices. The second meeting of the work group is scheduled for February 25. Mr. Crum said that even after the manual is updated, he feels the work group may become a standing committee to meet at least annually to share information to ensure everyone is up to date on human resource practices.

Chairman Peterson announced that Secretary Jones had arrived and that New Business Item IV.A. on the agenda would be the next item of business.

#### **IV. NEW BUSINESS**

##### **A. Presentation by the Honorable Maurice Jones, Virginia Secretary of Commerce and Trade**

Chairman Peterson said while Secretary Jones was making his way to the podium, he'd offer a short introduction.

Maurice Jones was appointed Secretary of Commerce and Trade by Governor Terry McAuliffe in January 2014.

In this role, Secretary Jones oversees the economic, community, and workforce development of the Commonwealth. He oversees each of the thirteen Commerce and Trade Agencies, which actively contribute to Virginia's economic health and high quality of life.

Prior to his current position, the Secretary has served in a variety of high level positions in both the private and public sectors.

Secretary Jones holds a Bachelor of Arts in Political Science from Hampden-Sydney College and attended Oxford University in England on a Rhodes scholarship, where he received a Master of Philosophy in International Relations. He later received a Juris Doctor from the University of Virginia.

Secretary Jones thanked members for inviting him to speak before them this morning. He thanked members for all of the work they do on behalf of the Region. Secretary Jones said this is a wonderful region in terms of Virginia's economy and probably the model for what is wanted for the entire state. Secretary Jones said he'd like to relate how he sees Virginia with regard to commerce and trade after being in his position for one year. He said he hopes to have time to be able to answer a few questions members may have following his presentation.

Secretary Jones said Virginia is a very advantageous place to live. He said regardless of where he and his staff travel within or outside of the country, they are reminded of just how lucky they are to be living in Virginia. He noted the state has wonderful assets – its people and workforce are among the best in the world. Secretary Jones said Virginia has more employees with technology experience per capita than any other state in the country. One in ten employees in Virginia works for a technology firm.

Virginia has the deepest port along the east coast. Secretary Jones said in anticipation of the Panama Canal expansion, New York and Florida are having to spend several thousands of dollars to ready their ports for increased ship traffic. He said that Virginia's port is already deep enough to be the first and last port of call along the east coast. In New York, the Bayonne Bridge is having to be raised, which will take about five years. Secretary Jones said that, ironically, a firm from Virginia's Eastern Shore is working on this project in New York.

Secretary Jones said Virginia has some of the finest research colleges and universities in the country, along with 23 community colleges around the state. There is one community college within 30 miles of each Virginia resident. The public K – 12 system consistently places in the top five of any ranking.

With regard to attracting businesses and helping businesses expand, Virginia has a six percent corporate tax rate. This rate has been the same since 1972.

Virginia also has a very strategic location. Seventy percent of the nation’s population is within a one-day drive of Virginia. This location is an incredible asset to attract new businesses.

Secretary Jones said there is a huge risk within all of these assets. Virginia’s proximity to Washington, DC, presents some challenges. The top twenty employers in Virginia are:

1. U.S Dept. of Defense (employs more than #2 and #3 combined just counting the civilian employees; adding in active duty employees, Defense employs more than the #2 - #7 employers combined)
2. Walmart
3. Fairfax County Schools
4. Huntington Ingalls
5. Centura Health
6. Food Lion
7. U.S. Post Office
8. Fairfax County
9. HCA Healthcare
10. U.S. Dept. of Homeland Defense
11. Prince William County Public Schools
12. Capital One
13. City of Virginia Beach Public Schools
14. Loudon County Public Schools
15. Inova Health System
16. University of Virginia
17. Virginia Tech
18. Virginia Commonwealth University
19. Lowe’s
20. U.S. Dept. of Commerce

Secretary Jones noted that 13 of the 20 top employers are in the public sector, followed by healthcare providers and then retail. The big risk Virginia faces is that the state’s economy depends too heavily on the public sector for growth. Virginia’s unemployment rate is currently 4.8 percent; there are 3.8 million jobs. These are the best data points for these two sectors since April, 2008.

Secretary Jones said the challenge is that this reliance on the public sector must be changed. In 2013, Virginia ranked 48th of all the states in the country with regard to growing the state’s economy. Maryland was 49th, and Washington, DC, ranked 50th. He noted all three share the federal government as an economic engine. When the public sector is doing well, then Virginia does well. If the public sector is not doing well, then Virginia does not do well. Secretary Jones said at this time, the public sector is either at the status quo or contracting. The challenge facing everyone is the need to grow the private, non-public sector. Secretary Jones said Virginia has the assets to meet this challenge.

Secretary Jones said the state needs to improve in five areas in order to grow the economy. These five areas are the focus of the New Virginia Economy Strategic Plan.

The first area is “project ready” infrastructure. This also means access to the most affordable and accessible energy sources in the country. The Administration supports the Atlantic Coast Pipeline, which will provide access to affordable natural gas. This will be a game changer for the Commonwealth. Secretary Jones said this effort must be completed responsibly, with the environment in mind. Having access to energy produces jobs.

Additionally, broadband access is a must. Secretary Jones noted that in the rural areas of the state, the access to broadband is embarrassingly low for the 12th wealthiest state in the country. This lack of broadband is impeding opportunities for growth. High speed access to the internet is a must.

Secretary Jones noted that Chesterfield County has been able to attract the largest greenfield economic development project in the country with Tranlin’s agreement to locate in the county. The company will erect a \$2 billion facility and create at least 2,000 jobs. There were only three sites in the Commonwealth that were ready to accommodate a project of this size. The Secretary said the state needs more sites such as the one in Chesterfield County in order to attract similar projects or the state will not have the ability to compete for these projects.

The Governor has included funds for broadband growth in his budget. While there are no funds in the budget this year for mega-sites, Secretary Jones noted this is a possibility for next year’s budget.

The Administration is also working to attract more air carriers to regional airports. These are needed in order to provide more frequent and economical flights to enable business travelers to get to New York or to the west coast without having to make additional stops for connecting flights. This is another critical factor to attract new businesses.

The second area the Administration is focusing on is talent. Virginia’s workforce must be the best in the country if the state’s economy is to grow. If local government leaders respond to nothing else in the New Virginia Economy Strategic Plan, talent is the most important area.

The Administration estimates that within the next decade, there will be 1.5 million new jobs in Virginia. Of these, 970,000 jobs will be to fill retirement or resignation vacancies. The remaining jobs in that total will be new jobs. About 50 – 65 percent of these jobs will not require a four-year degree from any university or college. These jobs will require post-secondary training to obtain certifications, licenses, and apprenticeships (welding, information technology, healthcare, advanced manufacturing, etc.). This is the type of preparation needed for the workforce of the future.

Secretary Jones said graduating people from high school and four-year institutions will remain important. However, an equal amount of urgency or more needs to be placed on graduating students from high school and having them enter the community college system for the right certification or licensure to allow them entry into apprenticeships and other related jobs. The Secretary provided an example of a conversation he had with the CEO of a multi-million dollar global company. Secretary Jones asked this CEO what Virginia needed to do in order to attract this company's expansion investments. The CEO replied that Virginia would need to be able to provide the type of workforce required to do the jobs the company would create. Over half of the workforce required would not need a four-year degree, but they would need some type of STEM (science, technology, engineering, math) education or completed CTE (career and technical education) programs.

Secretary Jones said the state needs to focus on getting students through these types of programs in order to place them in jobs that will be available and require such training. He noted there is legislation in the General Assembly this year that will move the public workforce system (\$364 million) toward producing employees who will meet the new demands of business. If this is accomplished, Virginia will be the most resilient economy in the country. Talent will be the real game changer for growing existing businesses and attracting new businesses.

The third area is entrepreneurship. The Administration is sponsoring a business planning competition this year; more information will be forthcoming. There will be \$1 million in prize money to attract entrepreneurs to Virginia, or for those already in the state, to launch businesses in five key areas: agriculture, forestry, life sciences, energy, and social entrepreneurs. These are areas the Administration feels will grow in the future. The goal is to focus on what is being done across the state to advance the entrepreneurial ecosystem.

There will be a need for more mentors and spaces that will offer entrepreneurs a place to work on their ideas. There will need to be more capital investments in entrepreneurial efforts. Virginia is the sixth-place state with regard to contributing talent to Silicon Valley. This is not a list the state wants to be on. There are entrepreneurs in the Commonwealth now who believe they need to leave Virginia in order to realize their own aspirations. Virginia has three large entrepreneurial centers in place now so there is no reason entrepreneurs should feel they need to leave Virginia in order to pursue their dreams.

The fourth area of focus is to keep the economic and business climate in Virginia the best in the country. This means the tax rate needs to be kept low; regulations need to be kept "lean and mean"; the incentives toolbox needs to remain robust and attractive. The Governor is requesting additional funds this year for the Governor's Opportunity Fund. This is a financial tool that does make a difference when it comes to helping businesses expand and grow. There are those who say incentives don't have an impact. If incentives are tailored in the right way, payback is always more than the amount invested. When Virginia stops offering robust incentives, other states will reap the benefits when businesses choose those states and their incentive packages over Virginia.

Finally, the last area is to ensure that focus is placed on those businesses that are in growth mode and pay living wages. When one Defense Department job is lost through funding reductions, such as the current sequestration requirements, it takes four jobs at Walmart to equal the lost salary of that one Defense job. The Administration will invest in businesses that will grow and pay their employees a wage that will allow the employee to pay bills, have savings, and send children to school.

The number one strategy to ensure these are the types of jobs that are created is to ensure that people are prepared to work in these jobs. The workforce must be prepared for the jobs that will grow in the 21st century – cyber security, information technology, life sciences, biotechnology, advanced manufacturing, tourism etc. These are the types of jobs the state is trying to pursue with gusto, with incentives, and with teamwork.

Secretary Jones said teamwork is a distinguishing factor. When Tranlin selected Chesterfield County as the site for its first plant in the United States, Secretary Jones said he asked the Tranlin CEO if there was one factor that swayed his decision toward Chesterfield. He thought the CEO would say the incentives package was what made the difference. Instead, the CEO said what impressed him was how all of the different state and local entities worked together to solve issues that came up during negotiations. The CEO said the highest functioning team was brought forward to assist Tranlin. The CEO indicated this type of teamwork is what Tranlin needs to grow.

Secretary Jones said the state needs to work together as the highest functioning team to move the state forward in each of the areas he outlined. He said that was the invitation being made to RRPDC members – the highest functioning team always wins the project.

Secretary Jones thanked members for their invitation to speak with them today. He said he believes the Richmond Region has one of the strongest ethics of teamwork that he's seen in his travels across the Commonwealth. The Region has the most diverse of all economies at this time. He said he attributes this to a sense of teamwork. He said the bar will need to be raised higher in order to reposition the economy to achieve sustainable, resilient private sector growth.

Secretary Jones said he has time for one or two questions if there are any from members.

Ms. Jaeckle said she concurs that this Region is the best in the state. She said the Virginia Port has been one of the driving factors in the Route 460 project. Ms. Jaeckle said she is also a member of the Crater PDC, and the Route 460 project is important in that area. She said it has been noted it is difficult to get a project like this through when there is a one-term limit on Virginia governors. Ms. Jaeckle said she believes this project should be carried forward through the next administration. She said the infrastructure improvements along Route 460 will help mitigate congestion traveling to and from the Port along Interstate 64.

Secretary Jones said the Route 460 project is still on the Administration's radar. He said the project, however, needs to make sense for the taxpayers before it can be moved forward.

He said there are virtues to the term limit on governors. One is that it creates urgency to get projects finished.

Ms. Kelly-Wiecek said she represents Hanover County. At this time, broadband is a concern in the more rural portions of the county. She said Hanover County does not qualify for many of the grant programs that help disadvantaged communities. She asked if the funds in the budget for broadband mentioned by the Secretary would be available to counties that can't qualify for other funding options.

Secretary Jones said \$500,000 has been proposed to be set aside for grants to localities to assist with business plans that will expand broadband access. He said he believes these funds will remain intact in the budget. He said Community Development Block Grant (CDBG) allocations have also been used to make grants for the extension of broadband access. Secretary Jones said if the federal budget passes, there will be additional opportunities for broadband funding. The proposed \$500,000 in the state budget will not help with implementation, but will help with planning. He said he will be glad to provide more information if Ms. Kelly-Wiecek contacts his department.

Secretary Jones said he needed to leave at this time. He thanked members for the work they are doing in the Region. He said everyone across the state is beginning to realize that the Richmond Region is a great place to be because of the teamwork that's demonstrated. Secretary Jones said everyone should keep up the good work.

Chairman Peterson thanked Secretary Jones for his time this morning.

After the Secretary departed, Chairman Peterson indicated that the agenda will resume with Item I.F. under Administration.

Mr. Crum said before members move on to the next agenda item, he wanted to introduce Mr. Brian Davis, who is the Director of the Workforce Investment Board (WIB). He thanked Mr. Davis for his attendance today.

Mr. Davis said when he saw that the Secretary was going to speak today, he wanted to be in attendance should any questions arise regarding regional workforce efforts. He said he would be glad to provide information to RRPDC Board members at a future meeting if they would like to hear about ongoing efforts by WIB.

## **I. ADMINISTRATION**

### **F. Environmental and Intergovernmental Reviews**

Chairman Peterson asked Mr. Crum to provide information on this item.

Mr. Crum said RRPDC staff contacts partner agencies to ask for comments regarding each review and then compiles the comments to return to the appropriate reviewing agency. This report is provided for members' information only and requires no action. He said

these are provided to members to inform them of the work being done by RRPDC staff in cooperation with local staffs as part of the statutory requirements for the agency and to let members know about development activities in their neighboring jurisdictions.

## **II. CONSENT AGENDA**

Chairman Peterson asked if there were any questions on these items.

- A. Meeting Minutes – January 8, 2015
- B. Financial Reports – December 2014

Ms. Graziano made a motion that the Consent Agenda be approved as presented. Mr. Gecker seconded the motion. There was no additional discussion and the motion carried unanimously.

## **III. UNFINISHED BUSINESS**

There was no Unfinished Business to bring before the Board.

## **IV. NEW BUSINESS**

### **B. Mapping and Data Analysis Update**

Chairman Peterson asked Mr. Crum to introduce this item.

Mr. Crum asked Ms. Jacocks, Director of Planning, and Ms. Darby, Senior Planner, to come forward. He noted the Planning staff has been doing a lot of work over the past couple of years to build good, solid regional data sets and mapping for the community. Mr. Crum said Ms. Jacocks and Ms. Darby will provide an overview of this work, which can be very useful to the local planning departments.

Ms. Jacocks noted that all of the Planning Division staff is in attendance today and can help answer any questions that might arise. Ms. Jacocks provided some background information on how mapping has changed over the past decades – from static maps that were not backed up by data to maps being created now with GIS (geographic information system) that use many layers of data. She provided examples of maps created when she first began her planning career in 1979. Ms. Jacocks noted that GIS had been created originally for use by the military.

Ms. Jacocks said the data behind mapping now is what is most important, and it is used to prepare the best mapping possible from the data in order to assist jurisdictions in local planning efforts. The data can show trends, patterns, and relationships. Ms. Jacocks pointed out some map examples that are displayed on the walls around the room.

The first step in the process is to collect the data. She provided an example of housing trends from around the Region from 1939 to 2000.

Ms. Darby provided information on how other data sets have been used to show existing land use, zoning, and water/sewer. When these data sets are combined for the entire Region, it creates a good baseline for showing undeveloped land by zoning classification that is already served by water/sewer. Ms. Darby said this type of information can be used to assist with development decisions. Staff is happy to share these data sets with local staffs.

Ms. Darby provided an example of how regional partners have used this data, such as the Urban Land Institute Reality Check. The Richmond Association of Realtors has also asked for a map showing minimum residential lot sizes around the Region. Ms. Darby said staff already had most of the data needed to create the map requested by the Realtors, and with some adjustments, staff was able to complete the map that showed all of the different zoning categories.

Ms. Jacocks said demographic data is also used to assist with economic analysis. Maps can be created using layers to show unemployment, poverty, levels of education, and those who are on temporary assistance for families. These data sets can be combined with those for regional employers to show a comparison of where there are opportunities for those in need of employment.

Ms. Jacocks said ongoing updates are made to socioeconomic data, traffic analysis zones data, ecological areas, future land use, etc. This will allow differences over the past four years to be identified. Updates are coordinated with local updates to comprehensive plans.

The Rivers of the Region brochure is also being updated to add additional access points. Ms. Jacocks noted this will be the third printing of the brochure, which is very popular with other agencies and those who use the rivers.

Ms. Jacocks said staff will be glad to answer any questions that members may have.

Ms. Jaeckle said one of the challenges faced by those who live in the suburbs is transportation to where jobs are located. She said she did not believe fixed bus routes were the answer. When she looks at these maps, she sees that a solution is going to need to be identified. As an example, those who will fill jobs created when Tranlin opens will need transportation focused on shift times. If there was a fixed bus route, the bus would be filled during shift times but would be empty for the rest of the day. Ms. Jaeckle said it would be beneficial if transportation needs, outside of fixed bus routes, could be discussed as a Region. Many of those living along Jefferson Davis Highway, which is in her district, work on construction jobs that are not on any bus route. In these cases, many of the construction companies provide private transportation for their workers.

Ms. Jacocks said the employers' needs would also need to be addressed, and this may be something that can be solved with a public/private partnership. She noted that Capital One is another example of those who live in the city core but travel to the suburbs to work. This is addressed in the CEDS as something that needs to be considered.

Ms. Jaeckle said when she visited Boulder (Colorado), there were various forms of transportation that would take travelers to different hubs around the city. Most of the transportation was offered by private companies. The drivers would radio ahead to coordinate points to meet depending on where people were going. Ms. Jaeckle said that the Region's current bus system is not set up to transport people quickly to various locations. It may take someone up to three hours to make a trip from their home in the suburbs to their office downtown.

Ms. Darby said this would be a good example of how regional data could be used to help find a solution.

Ms. Jacocks said that staff receives four or five requests each week from various partners, and staff is able to answer the questions and requests because of the different data sets available. She said local planning staffs are always more than welcome to contact the RRPDC Planning staff for assistance.

Ms. Jaeckle asked if the GIS information was available online. Ms. Darby said the final map products are online but the data is not online. She said staff will be glad to provide the data to the local staffs if requested.

Mr. Crum said if issues come up when Board members are at meetings, RRPDC staff should be considered a resource to use to help provide data and other information. Staff can do more detailed analysis as well.

Ms. Jacocks said each locality has GIS staff that RRPDC staff can work with closely to provide data.

Mr. Agelasto asked if the information provided is integrated with demographic information and he asked how often the demographic information is updated.

Ms. Jacocks said staff is constantly looking at Census data and information from Chmura. Mr. Gammel added that most Census data is from 2008 – 2012 five-year ACS (American Community Survey) information. The ACS replaced the Census long form. The ACS is updated every year, but the data is considered a rolling average. The most recent ACS is from 2009 – 2013.

Ms. Darby said there are many sources of information, and all of the data collected is project specific.

Mr. Pollard said that he believes if jobs are available, workers will find a way to get to the jobs. In many cases private transportation carriers are used.

Chairman Peterson asked if there were any other questions. Being none, he thanked Ms. Jacocks and Ms. Darby for their presentation.

**V. OTHER BUSINESS**

Chairman Peterson indicated that included in the agenda packet under Tab 5 is a copy of a news article that appeared in the Goochland Gazette relating information provided to members during the January 8 meeting on biosolids and industrial residuals.

Ms. Kelly-Wiecek said the article also appeared in the Mechanicsville Local.

**VI. ADJOURNMENT**

As there was no additional business to bring before the Board, Chairman Peterson adjourned the meeting at approximately 10:20 a.m.

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Robert A. Crum, Jr.  
Executive Director

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Ken Peterson  
Chairman